

## 8.0 Estate Service Charge Budget ending 31 March 2022

CB1 Service Charge - Service Charge Budget - 01.04.2021 to 31.03.2022						
COST CATEGORY	BIDWELLS CODE	COST DESCRIPTION	SCHEDULE 01 BUDGET	Previous Period	Increase / Decrease	%
MANAGEMENT		<b>Management fees</b>				
	E005	Management Fee	£ 25,880.00	£ 25,625.00	£ 255.00	1%
	E015	Professional Fees	£ 10,000.00	£ 10,000.00		0%
	E025	Out of Pocket Expenses	£ 500.00	£ 500.00	£ -	0%
	E030	Audit Fees	£ 2,500.00	£ 2,500.00	£ -	0%
	E040	Site Management Resources	£ 125,000.00	£ 125,000.00	£ -	0%
	E046	Help Desk	£ 4,500.00	£ 4,000.00	£ 500.00	13%
	E050	Site Management Office	£ 29,000.00	£ 16,000.00	£ 13,000.00	81%
	E065	Office Costs	£ 2,000.00	£ 1,750.00	£ 250.00	14%
	E440	Corporation Tax	£ 2,500.00	£ 2,500.00	£ -	0%
		<b>Health, Safety &amp; Environmental</b>				
	E070	Risk Assessments, Audits & Reviews	£ 750.00	£ 1,000.00	£ -250.00	-25%
		<b>Marketing</b>				
	E185	Events	£ 10,000.00	£ 10,000.00	£ -	0%
E190	Marketing	£ 10,000.00	£ 12,500.00	£ -2,500.00	-20%	
UTILITIES		<b>Utilities</b>				
	E080	Electricity	£ 2,000.00	£ 5,000.00	£ -3,000.00	-60%
	E115	Water & Sewerage Charges	£ 1,250.00	£ 1,250.00	£ -	0%
HARD SERVICES		<b>Mechanical &amp; Electrical Services</b>				
	E215	M&E Maintenance Contract	£ 5,000.00	£ 5,000.00	£ -	0%
	E220	M&E Repairs	£ 15,000.00	£ 10,000.00	£ 5,000.00	50%
		<b>Fabric Repairs &amp; Maintenance</b>				
	E295	External Repairs & Maintenance	£ 60,000.00	£ 40,000.00	£ 20,000.00	50%
	E325	Signage	£ 4,000.00	£ 4,000.00	£ -	0%
SOFT SERVICES		<b>Security</b>				
	E125	Security Guarding	£ 120,000.00	£ 90,000.00	£ 30,000.00	33%
	E130	Security Systems	£ 17,000.00	£ 18,000.00	£ -1,000.00	-6%
		<b>Cleaning &amp; Environmental</b>				
	E140	External Cleaning	£ 114,000.00	£ 102,000.00	£ 12,000.00	12%
	E160	Refuse Collection	£ 6,000.00	£ 3,500.00	£ 2,500.00	71%
	E165	Pest Control	£ 750.00	£ 750.00	£ -	0%
	E170	Seasonal Decorations	£ 8,000.00	£ 8,000.00	£ -	0%
	E180	External Landscaping	£ 45,000.00	£ 40,000.00	£ 5,000.00	13%
	E305	Gritting	£ 2,500.00	£ 2,500.00	£ -	0%
CHARGES	E445	Bank Charges	£ 100.00	£ 100.00	£ 100.00	0%
INSURANCE	E385	Insurance	£ 5,250.00	£ 5,000.00	£ 250.00	5%
RESERVE	E425	Reserve Fund	£ 20,000.00	£ -	£ 20,000.00	-
		<b>Total</b>	<b>£ 648,480.00</b>	<b>£ 546,475.00</b>	<b>£ 102,005.00</b>	<b>19%</b>
		<b>Grand Total</b>	<b>£ 648,480.00</b>	<b>£ 546,475.00</b>	<b>£ 102,005.00</b>	<b>19%</b>